

**Helen J. Stewart School
School Organizational Team
Meeting Minutes
November 10, 2020**

Call to Order

Latara Parker, Chair, called to order the meeting of the Helen J. Stewart School School Organizational Team at 6:47 a.m. on November 10, 2020 via Google Meet.

1. Roll Call/Quorum

The following individuals were present at the meeting: Lauren Hermosillo Magallanes, Latara Parker, Karin Sirk, Stephanie Chiemi Higa, Palmer Jackson, and Rick Fuller.

2. Celebrations

P. Jackson discussed the success of the virtual Halloween-themed “Come Have Lunch with Us” celebration that was held on Thursday, October 29, 2020. A number of students, parents, and staff logged-in between 12:00 p.m. - 12:30 p.m. to share their costumes, interact with each other, and enjoy some fun Halloween music.

3. Meeting Minutes

L. Hermosillo Magallanes discussed the location of the meeting minutes and encouraged SOT members to review them.

4. New Items

- 4.1. School Reopening Updates and School Board Meeting on 11/12/20: Briefly discussed the recently updated CCSD “School Reopening Plan” that was provided to all district staff, students, and families for review. The plan will be discussed at the School Board meeting on 11/12/20. School Board members will be asked to review and discuss the reopening document and then vote for approval or disapproval of the plan. The public is encouraged to submit comments and questions to the Board members prior to the meeting. P. Jackson provided a link to the Board meeting to allow SOT members to view it virtually.
- 4.2. Title I Budget: The total amount of the Title I budget is \$47,310.00, of which \$47,310.00 remains, as no funds have yet been utilized this school year.

- 4.3. School Budget: An amount of \$156.37 was utilized for the purchase of Halloween candy bags for all HJS students/families.
- 4.4. Upcoming Events: Briefly discussed the potential reopening of the school. However, until the Board has voted to approve the plan, as written, no additional information will be provided to school administration.

5. Information

- 5.1. Review of the Clark County School District Code of Conduct: Discussed key components of the Code of Conduct, i.e. the difference between major and minor incidents, how these incidents are handled by school staff/administration, the utilization of a tier system to allow consistency, and the determination of why the behavior occurred.
- 5.2. HJS SOT Share Drive: L. Hermosillo Magallanes discussed the new “HJS SOT Share Drive,” where all meeting agendas, minutes, and other related information will now be located. The drive has been shared with all SOT members; therefore, documents can be edited or added, as needed. Any SOT member who may be having difficulty accessing the drive should contact L. Hermosillo Magallanes directly as soon as possible.

6. Community Members - Update

S. Chiemi Higa reported that HJS community partner, Gino from Rum Runner, will be unable to participate in the SOT this school year. L. Parker will ask a friend, Lauren from Inclusion Fusion, if she is interested in becoming a SOT community member.

7. Meeting Updates

None

8. General Discussion

School staff are discussing plans for the December holiday celebrations and will discuss in further detail at the next meeting.

9. Public Comment

None

10. Next Meeting

Tuesday, December 8, 2020 at 6:45 a.m.

Adjournment

Meeting was adjourned at 7:15 a.m.

Respectfully submitted by:

Lauren Hermosillo Magallanes

Member, HJS School Organizational Team